



Informational Interviewing Meetings

What I Learned and Next Steps

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NAME

Title, Organization

Address

Telephone #:

email:

Date of Interview:

Relevant Background & Potential Ice Breaker/Talking Points (based on LinkedIn, Google, or other search efforts)

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What sounds appealing about the type of work they are doing/have done and WHY?

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What skills do I have that might be used in this type of work?

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What skills would I need to develop to do this type of work?

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What doesn't sound appealing about the type of work they are doing/have done and WHY?

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Based on this discussion, how enthusiastic am I about this type of work and WHY?

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|-------------------|---|---|---|---|-------------------|---|---|---|---|----|------------------|
| <i>Not at all</i> | | | | | <i>Moderately</i> | | | | | | <i>Extremely</i> |
| 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |

Based on this discussion, what other types of jobs/careers would I like to look into?

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People This Person Suggested That I Speak With

- NAME, Organization; Contact information, How I'll be introduced to them

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Questions to Ask Others During Future Informational Interviews

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